

Republic of the Philippines
SILAY CITY LOCAL GOVERNMENT UNIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Silay City in the CSC website:



MARK ANDREW ARTHUR J. GOLEZ
City Mayor

Date: November 20, 2017

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Computer Programmer II	CM-67	SG-15	297,708.00	Bachelor's Degree relevant to the Job	4 hrs. relevant Training	1 yr. relevant experience	CS-Professional		City Mayor's Office
2	Community Affairs Officer II	CM-75	SG-15	297,708.00	Bachelor's Degree	4 hrs. relevant Training	1 yr. relevant experience	CS-Professional		City Mayor's Office
3	Information Officer II	CM-76	SG-15	297,708.00	Bachelor's Degree	4 hrs. relevant Training	1 yr. relevant experience	CS-Professional		City Mayor's Office
4	Environmental Management Specialist II	CM-112	SG-15	297,708.00	Bachelor's Degree relevant to the Job	4 hrs. relevant Training	1 yr. relevant experience	CS-Professional		City Mayor's Office
5	Local DRRM Officer II (2)	CM-118 & 119	SG-15	297,808.00	Bachelor's Degree	4 hrs. relevant training on DRRM	1 yr. relevant experience on DRRM	CS-Professional		City Mayor's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later **December 8, 2017**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARK ANDREW ARTHUR J. GOLEZ
City Mayor
Silay City Hall, Zamora St., Silay City
silaycitygovernment_hrmp@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.